

**BACONE COLLEGE**  
ASSOCIATE DEGREE -- APPLICATION FOR GRADUATION\*  
Fall 2017 ~ Spring 2018 ~ Summer 2018

All graduation application paperwork and receipt of fee paid must be turned in to the Registrar's Office by the deadlines. **Mailing address:** Attn: Registrar, 2299 Old Bacone Road, Muskogee, OK 74403; **Fax number:** 1-866-498-1487. **Last Day to Apply for Graduation:** October 5, 2017, for Fall completion date; January 25, 2018 for Spring completion date; or March 22, 2018 for Summer completion date.

*\*(I understand that the requirements for my degree must be completed within one year from the date of this application to guarantee that I may graduate under the catalog/degree plan of my year of entrance at Bacone College.) In order to meet Title IV Federal guidelines, the term in which the requirements for a degree are completed will be the date of degree completion listed on the student transcript.*

I hereby make application for the:

- \_\_\_\_\_ Associate of Arts Degree (Major: \_\_\_\_\_)  
\_\_\_\_\_ Associate of Science Degree (Major: \_\_\_\_\_)  
\_\_\_\_\_ Associate of Applied Science Degree (Major: \_\_\_\_\_)

to be granted in (check one) \_\_\_\_\_ Fall 2017, or \_\_\_\_\_ Spring 2018, or \_\_\_\_\_ Summer 2018.

Check below all that apply:

- \_\_\_\_\_ 1. I will have completed a minimum of (some degrees require additional hours) 64 academic credit hours (15 of the final 30 hours for an Associate degree to be earned at Bacone College), in an approved degree program with a minimum 2.00 or above grade point average in all required courses. A completed degree plan filled out and signed by my advisor is attached (degree plan is required).
- \_\_\_\_\_ 2. I will have completed the required academic credit hours in an approved degree program, and all requirements for the Associate of Applied Science Degree (see major filled in above) with a 2.00 or above cumulative grade point average. I have no grade below a C in the courses in my degree requiring a minimum of C average. A completed degree plan signed by my advisor is attached (degree plan is required at the time of application).
- \_\_\_\_\_ 3. I have paid my \$75.00 non-refundable graduation fee to the Business Office (copy of receipt attached). Graduation fee must be received at the time of application to the **Registrar's Office, fee is only good for one year.** I understand that I will not receive a diploma, or a transcript until all of my accounts are clear.
- \_\_\_\_\_ 4. CAAP (or OGET if required) test was taken on \_\_\_\_\_/Initials of School Official \_\_\_\_\_  
or, I have already signed up to take on \_\_\_\_\_/Initials of School Official \_\_\_\_\_  
**(I understand that I have not successfully completed the requirements for graduation until I have passed the CAAP, or if required, the OGET test.)**
- \_\_\_\_\_ 5. I plan to participate in the upcoming Spring commencement (Must have zero balance on account to participate).
- \_\_\_\_\_ 6. If I elected **NOT** to have personal and/or address information appear on any published documents; I hereby *(initial)* authorize Bacone to print information and/or submit necessary information to entities relating to Bacone's commencement and honors assembly (including, but not limited to, CB Announcements, media outlets, Commencement Program, and the Honors Assembly Program).

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Candidate

Email address: \_\_\_\_\_

\_\_\_\_\_  
PLEASE PRINT HOW YOU WOULD LIKE YOUR NAME PRINTED ON YOUR DIPLOMA\*

\*(Please attach a separate sheet with any special instructions for pronouncing your name.)

Please check one of the following options below for receiving your diploma:

\_\_\_\_\_ Please mail diploma to \_\_\_\_\_  
(Permanent mailing address; must notify the Registrar's Office if this address for mailing the diploma changes.)

\_\_\_\_\_ I want to pick up my diploma when it is ready. My contact phone number: \_\_\_\_\_.

**Graduate Candidate:** There will be a graduation site located at [www.bacone.edu](http://www.bacone.edu) where you can view information regarding announcements, cap & gown, and other important messages regarding graduation in May.

(Revised 4/12/2017)